



The Red Box Car Restaurant - Kitchen Staff

HOST INFORMATION

Company Description:

*The Red Box Car is a restaurant located in the small, beautiful mountain town of **Red Lodge, Montana**. The restaurant has been serving burgers & ice cream since 1972! Check us out on Facebook and Instagram for more pics.*

*When you're here we want you to feel safe and welcome. In fact, many of our participants return for multiple summers they like it so much! Our hourly wages are competitive and many of our J1 students are able to pay 100% of their living expenses with the tips they earn while working. This is possible because we provide **affordable housing** and **discounted food (75% off)** at the restaurant. Overtime is usually available. We enjoy hosting our J1 students at our home for dinners, bbq cookouts, etc. We go to Billings for shopping, food, movies, etc regularly and organize group activities such as hiking, fishing trips, and sightseeing trips into Yellowstone National Park throughout the summer. We know your goal is to make as much money as possible, but we still want everyone to have fun!*

The job is split into two areas:

- 1. Front of House - takes customers orders, makes milkshakes, ice cream cones, drinks, helps customers, cleans work area, restocks inventory, washes dishes, etc.*
- 2. Kitchen - cooks food either on the grill or fryer, makes burgers, bags food, prepares ingredients, cleans work area, restocks inventory, washes dishes, etc.*

We place participants in the job they're most suited/needed, but are usually able to give you choice of kitchen or front of house.

Host Website: <http://www.redboxcar.com>

Site of Activity: The Red Box Car Restaurant

Parent Account Name: The Red Box Car Restaurant

Host Address: 1300 S. Broadway , P.O. Box 706 , Red Lodge , Montana , 59068

Nearest Major City: Billings , Montana , Over 50 miles away

PLACEMENT INFORMATION

Job Description:

Different positions in the kitchen include preparing meats, vegetables, and sauces for the day, cooking burgers on a flat top griddle, using a deep fryer for fries and other items, as well as making ice cream cones, milkshakes, etc. We'll rotate you through all the positions to see where you fit best! We are a quick service restaurant so many of the fried items are already prepared and just need to be cooked. No experience necessary just a willingness to learn and follow our instructions. You will also be required to clean up at the end of the day if that is your shift. This requires some dish washing, general cleanup and mopping the floor. It is a combined effort so teamwork is important.

Typical Schedule:

There are two shifts - Opening and closing. Opening shift is from 9 AM to 3 PM, Evening shift is from 3 PM to about 9 PM. Lots of overtime

available if you want it. Lots of tips, too!

Seasonal changes to job duties or available hours: Yes

When you arrive in May we are just gearing up for the season so the work load will be lighter as the season progresses, we get quite busy so the duties are more strenuous but we will work with you.

Drug Test required: No

COMPENSATION

Hourly Wage: \$15

Eligible for Tips: Yes

We do receive some tips and they are shared out equally with all employees on that shift. Over time maybe available based on business.

Estimated weekly wages including tips: \$810

Bonus: Yes

A bonus may be offered given exemplary work ethic. This is depending on each worker. Bonuses are given out at the end of the summer season.

* All figures above are pre-tax

Estimated average number of hours per week: 40

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 70

Potential fluctuation in hours per week:

We are a quick service restaurant with mostly outside dining. Our business is VERY weather related. Sunny days are busier and we need more employees. Overtime is on volunteer basis only.

Average number of hours per week reached by last year's seasonal employees: 36

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

Food is 75% off for employees.

JOB REQUIREMENTS

English Level required:



Upper-Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 25lbs/11kgs

Description:

*You will need to lift 12 Lb boxes of burger and be able to lift boxes when deliveries arrive.
Standing for entire shift*

Need to wear uniform: No

Dress Code: Yes

Description:

The dress code is casual. Please wear something that you don't care if it gets oil or stains on. I usually suggest older but clean t-shirts and jeans. Wear sturdy closed toed shoes. T-shirts cannot have questionable graphics or sayings.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Trips to Major City, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Company Parties, Shopping Trips, Potlucks or Dinners, Fishing, Hiking, Red Lodge Rodeo, Offroad Excursions, Target Shooting

Additional Details about Cultural Offerings:

Local shopping, dining, movies, nightlife, hiking, fishing, golfing, and bicycling are all available. Red Lodge is a small and safe town and we also organize trips to Billings, MT for shopping & dining that includes trips to Walmart, Target, and other large retail stores and restaurants.

Local Cultural Offering:

Red Lodge Rodeo, the Beartooth Motorcycle Rally, exotic car shows, 4th of July celebration, a renaissance festival, music festivals, Art events, a trip through Yellowstone National Park and Buffalo Bill Center of the West museum, company sponsored dinners and get-togethers offered at our home.

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

Employer-owned or employer-arranged housing description:

Apartment available in town within walking distance to work.

Lease Agreement: No

Onsite Amenities:

WiFi: Yes

Description:

WiFi

Phone Service: Yes

Description:

They can contact CIEE on their own via phone or email. We can also assist should it become necessary.

Kitchen facilities: Yes

Description:

There's a full kitchen with amenities. Refrigerator, stove, microwave, coffee maker, etc. We also provide plates, cups, pots, pans, cooking utensils, etc.

Laundry facilities: No

Description:

There is a laundromat 3 minute walk from the apartment.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 2 - 4

Rooming Arrangement Description:

Housing is typically co-ed, but we can always make exceptions/accommodations. We have individual beds and bunk beds. All pillows and linens are provided.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$150

Housing Cost Deducted from Paychecks: No

Description:

Housing is \$600/month and is due upon arrival. \$50 nonrefundable cleaning fee is also required. Rent is due IN FULL on the 1st of each month.

Utilities Costs: No

Housing Deposit: Yes

Cost: \$600

Description:

Housing deposit can be paid once the participant has earned a paycheck to help avoid upfront costs. A non-refundable \$50 cleaning fee is also due upon arrival to help pay for a deep clean of the apartment after everyone has returned home.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

Treat your living quarters the same you would your own home. We understand that accidents happen and we don't worry about the small stuff. The deposit protects us financially should a participant break the rules and smoke inside the apartment, knocks holes in the walls, destroy the carpet, etc.

Details About Deposit Refund:

Deposit will be returned upon participant's departure from U.S.

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: 5 minute walk from housing to work. 5 minute walk to downtown Red Lodge.

ARRIVAL INFORMATION

Arrival Instructions:

Red Lodge is located 60 minutes from the airport in Billings Montana. We will provide travel to and from the Billings airport free of charge and students usually like to stop and get fast food from Taco Bell, McDonald's, Wendy's or some other American fast food restaurant on the way to Red Lodge. We would appreciate an arrival date and time as soon as you book your flight. Everything is organized for you. We'll pick you up, get you food, and take you to your housing. After you're settled in, we'll make a trip to Walmart and Social Security office a few days later.

****Disclaimer**** Sometimes flights into Bozeman, MT are cheaper than Billings, however most arrival times into Bozeman are very late in the day or evenings. Because of late arrivals and the 4 hour round trip driving time to Red Lodge, you may have to stay the night in Bozeman and we'll pick you up the following day. Should this situation occur the participant will be responsible for their own lodging and meals while in Bozeman.

Suggested Arrival Airport:

Billings Logan International Airport, BIL, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$0 to \$25

If arriving after regular hours:

Suggested After-Hours Accommodation:

Baymont by Wyndham
2030 Overland Ave
Billings, Montana 59102
866-599-6674
\$50 to \$75

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Billings is 60 miles from Red Lodge and we will provide transportation and help you with any questions.

Nearest SSA Office: Billings, Montana, Over 50 miles

Other:

Wage Payment Schedule:

You will get paid every two weeks. Once you get a Social Security # you can get an account at the local bank, Altana. They will provide you with a debit card also.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We are a restaurant so hygiene is important. If you have long hair, it must be tied back. If you have a beard it must be trimmed and neat.

Second Job Availability: Yes, likely

Applicable Company Policies:

We are very busy during summer months so be prepared. Bring comfortable clothes to work in as you'll be on your feet your entire shift (shorts and t-shirts). Also, participants are required to wear non-slip shoes while working in the restaurant. We suggest bringing your own, but we can order them for you if need be. Cost is typically \$100-\$150 and will be deducted from your paycheck if you want us to order

them. A **75% discounted meal is available to participants** - usually before or after your shift.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library

Walking Distance from Housing:

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library

Unavailable:

Shopping Mall