



Shirts by The Bay - Sale Associate.

HOST INFORMATION

Company Description:

Shirts by the bay is a family run store in the coastal town of Boothbay Harbor, Maine. We are a fast paced high traffic resort retail establishment. You will learn a variety of different skills which can help you in business or towards management in the future.

We have people coming here to vacation from all around the world and many workers from around the world in this area.

Some of the activities in the area include whale watching, puffin cruises, sail boat cruises. Shopping, world reknown restaurants. On Sunday evenings one of the restaurant establishments in town has international night with music and dancing from 10pm -1am for workers to go after work. There are boats going out to islands such as Squirrel island, Monhegan island, and cabbage island. These are some of the many activities in the area.

At season end we take our crew out for an evening of fun. We are a family oriented team atmosphere and look forward to those who join our team.

Thanks Joel and Natalee

Host Website: <https://maps.app.goo.gl/Tmb1cX8VKtRVArnKA>

Site of Activity: Shirts by The Bay

Parent Account Name: Shirts by The Bay

Host Address: 48 Commercial Street Boothbay Harbor , Maine , 04538

Nearest Major City: Portland , Maine , Less than 50 miles away

PLACEMENT INFORMATION

Job Description:

Duties include : greeting customers; assisting customers; placing special customer orders; operating cash register and facilitating purchases; organizing, tagging, and restocking merchandise; receiving new merchandise shipments and confirming the accuracy of shipments; general cleaning duties.

Typical Schedule:

The schedule is Monday thru Sunday with store operating hours being from 9am to 5pm from May 20 thru June 15th. Starting June 15th through September hours of operation will be from 9am to 8pm daily.

Seasonal changes to job duties or available hours: Yes

The start of the season in May is a bit slower with the season picking up into June - through September.

Drug Test required: No

COMPENSATION

Hourly Wage: \$17.5

Eligible for Tips: No

Estimated weekly wages including tips: \$612.5

Bonus: No

* All figures above are pre-tax

Estimated average number of hours per week: 35

Estimated minimum number of hours per week: 35

Estimated maximum number of hours per week: 45

Potential fluctuation in hours per week:

Potential circumstances that may/not influence weekly work hours are ; Early season before June 15 has less hours; June 15 THRU end of season has more hours per week. Late day potential storms .

Average number of hours per week reached by last year's seasonal employees: 42

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

In store discounts for employees only.

JOB REQUIREMENTS

English Level required:



Upper-Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

Please be ready to assist with deliveries and unpacking of items throughout the store.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Job Training required: Yes

Length of job training:

1 Week

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Job training will occur during normal shift, please be prepared to work and learn on the job.

Need to wear uniform: No

Dress Code: Yes

Description:

T-shirts , sweatshirts, sweaters. Shorts must be down to knees, jeans, sweatpants are all acceptable. Clothes that are too revealing are not acceptable .

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Movie or Game Nights

Additional Details about Cultural Offerings:

End of season we take our staff out for a night of bowling , games and food in the city of Portland. Also there are boat tours , Windjammer days event that includes a parade, pirate boat , fireworks . The 4th of July has fireworks . These are some of what Boothbay Harbor has to offer.

Local Cultural Offering:

The Congregational church has a day to welcome all foreign workers, with food and fun. Other local events include lobster boat race, Memorial day parade, and other events sponsored by the chamber of commerce.

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

Employer-owned or employer-arranged housing description:

Co-Ed, Heat, Cooking facilities, Refrigerator, Microwave, Stove/Oven, Kitchen Utensils/pots& pans, Dining table and chairs, Dishwasher, Washer & Dryer, Single beds, TV and cable, Internet and landline(phone).

Lease Agreement: Yes

Onsite Amenities:

WiFi: Yes

Description:

Internet is available.

Phone Service: Yes

Description:

landline(phone).

Kitchen facilities: Yes

Description:

Refrigerator, Microwave, Stove/Oven, Kitchen Utensils/pots& pans, Dining table and chairs, Dishwasher.

Laundry facilities: Yes

Description:

Yes, washer and dryer.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 3

Suggested Occupancy Per Room: 1 - 3

Rooming Arrangement Description:

We have three separate rooms. One bedroom sleeps 1 person the second bedroom sleeps 2 and third bedroom sleeps 3. Housing will be provided and discussed on a first come basis. Rooms are not co-ed.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$150

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$200

Description:

Deposit will be taken out of the pay check for the first 4 weeks a total of \$50 per check to total the \$200.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

Yes, this will be refunded upon housing being left in acceptable conditions and working till agreed upon end date.

Details About Deposit Refund:

Deposit will be refunded through last pay check.

Transportation to Worksite:

Biking

Estimated commute time: 15 to 30 minutes

Bicycles are provided free of charge: No

Bicycles are not provided: Yes

Bicycles are available to rent: No

Estimated cost: \$

Description: Typically 15-20 minute ride. 3 miles door to door.

Employer-Provided Transportation

Estimated commute time: Under 15 minutes

Employer-Provided Transportation is free of charge

Description: Transportation is offered to and from town. You may need to arrive prior to your shift and depart after your shift.

This will allow you to explore town and complete your chores, like grocery shopping prior to heading home.

ARRIVAL INFORMATION

Arrival Instructions:

If possible arrival times at PWM would be best during the day, between 9am and 7pm. If we know before hand we can assist you in finding transportation from the airport to the employee housing. Any day of the week for arrival is ok. When everyone has arrived we will take anyone who needs a social security number to the Social security office to apply. Travel details should be sent no later than 2 weeks before arrival, and should include if you need help finding transportation to employee housing.

Contact information for you, Joel Blair, email is shirtsbythebay@yahoo.com, phone is 508-954-7119

Suggested Arrival Airport:

Portland International, PWM, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$150 to \$200

If arriving after regular hours:

Suggested After-Hours Accommodation:

*Black Elephant Hostel
33 Hampshire Street
Portland, Maine 04101
<https://www.blackelephanthostel.com/>*

207-7127062
\$50 to \$75

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Someone will take and be available to assist with applying for and going to the social security office.

Nearest SSA Office: Augusta , Maine , Less than 50 miles

Other:

Wage Payment Schedule:

Weekly direct deposit payroll through a payroll company

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: No

Grooming Requirements:

Proper clothing required, jeans, leggings, other long pants acceptable, t-shirts, sweatshirts, knee length shorts, no revealing clothing as we are a family oriented business. Facial piercing discouraged, ears piercing is good. neat and clean attire.

Second Job Availability: Yes, likely

Applicable Company Policies:

General job conditions ; stores are clean and tidy working environment, fast paced team oriented work place.

Cell phones are only permitted during break time at work, smoking is during break also, ear pieces are not allowed as you will be interacting with customers during your work shift.

Housing policies; Keeping the house and your sleeping place clean is a must as housing is shared. Cleaning up after you cook, keeping bathroom neat and tidy. Housing is non smoking but you may go outside and smoke. No overnight guest and no house parties allowed.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe

