



McGrath Clambakes Inc - Catering Assistant

HOST INFORMATION

Company Description:

McGrath Clambakes & Catering is a seasonal catering company based in Rhode Island that specializes in traditional New England clambakes and seafood events. The company provides on-site catering for private parties, weddings, corporate events, and community gatherings. J-1 students support event operations by assisting with food preparation, setup and breakdown, serving guests, and maintaining a clean and organized work environment. Positions are fast-paced and teamwork-focused, offering students the opportunity to interact with coworkers, guests, and visitors from around the world while experiencing American coastal food traditions and event culture.

Host Website: <https://riclambake.com/>

Site of Activity: McGrath Clambakes Inc

Parent Account Name: McGrath Clambakes Inc

Host Address: 64 Halsey st #5 Newport , Rhode Island , 02840

Nearest Major City: Providence , Rhode Island , Less than 50 miles away

PLACEMENT INFORMATION

Job Description:

The position will assist our existing team with the preparation and packing of equipment and rentals for special events.

Participants may work exclusively at our commissary on certain days or start at the commissary and travel to special event venues for the specific event scheduled that day/evening.

Participants have the opportunity to work double shifts if they so desire. Having experience in hospitality is preferred however, not required.

Last year, employees who performed to the expectations of this position earned an average of \$40.00-\$80.00 per week in tips above the hourly wage of \$16.00. Tips can vary from day to day based on business volume and individual performance

Participants may be counting & moving rental items and packing catering vehicles. There is an opportunity to assist the culinary team in the kitchen and help our team clean up after events.

Participants will be using cleaning chemicals. Participants may be handling shellfish, alcohol (if the appropriate age to serve) and pork products.

Typical Schedule:

The weekly schedule will vary week to week based on the events schedule. Depending on the day and what is scheduled, the shifts could

be 8 am - 4 pm, 2 pm - 10 pm or a variation.

Seasonal changes to job duties or available hours: Yes

Weekly hours will be different due to changes in the operation season.

Drug Test required: No

COMPENSATION

Hourly Wage: \$16

Eligible for Tips: Yes

Expectations of this position earned an average of \$40.00-\$80.00 per week in tips above the hourly wage of \$16.00. Tips can vary from day to day based on business volume and individual performance

Estimated weekly wages including tips: \$720

Bonus: Yes

Bonuses are paid to participants who work within the agreed-upon start and end dates and work the scheduled weekly hours.

* All figures above are pre-tax

Estimated average number of hours per week: 32

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 50

Potential fluctuation in hours per week:

Schedule of special events dictates the fluctuation in hours per week. Some dates are busier than others.

Average number of hours per week reached by last year's seasonal employees: 40

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

A shift meal is provided when working. They will also receive \$125.00 per week as a housing stipend, subject to working the minimum 32 hours each week. See manager for full details

JOB REQUIREMENTS

English Level required:



Advanced

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 25lbs/11kgs

Description:

Occasional lifting of crates containing dishware or glassware. Buckets of silverware and trays of plates.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Working under direct sunlight

Need to wear uniform: Yes

Uniform Policy:

While working at the commissary, shorts, t-shirts and sneakers is ok. While working events, the uniform is black pants, long-sleeved oxford shirt, tie, all black shoes/sneakers. We will provide a black bistro apron.

Cost of uniform: \$50

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Clean, pressed, well-fitted attire. Food Safety Compliance: Hair restraint, minimal jewelry, proper footwear.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Potlucks or Dinners, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events

Additional Details about Cultural Offerings:

Outside of work, Rhode Island offers beaches, historic seaside towns, summer festivals, free concerts, farmers markets, and 4th of July celebrations. These experiences allow students to connect with the local community, explore U.S. culture, and build lasting friendships during the summer season.

Local Cultural Offering:

*Rhode Island features numerous **summer festivals and events**, such as seafood festivals, outdoor markets, Fourth of July celebrations, and free waterfront concerts.*

HOUSING AND TRANSPORTATION

Housing Provided: No

Community Housing Options:

Available: Yes

Description:

Roger Williams University located at 1 Old Ferry Rd. Bristol, RI, contact is rwuhousing@rwu.edu, 401.254.3161. Apartment style housing available on first come first served. 2-4 participants can share a room. Based on 2025 pricing can expect to pay \$1,200.00 a month for single occupancy in a shared apartment. \$900.00 per month for a double occupancy in a shared apartment. No deposit is required. (subject to change) Participants must bring their own bed linens and bathroom linens, and purchase bathroom toilet paper and hand paper towels. RWU does not provide any kitchen accessories such as cookware, plates, utensils,

cups, or mugs. To get an idea of the units, this is just one suite style apartment example. Each apartment has a kitchen and living area of 661 SF; Bedroom number one is 125 SF, and Bedroom number two is 187 SF.

Minimum Average Cost Per Week: \$225

Maximum Average Cost Per Week: \$300

Transportation for Community Housing Description:

1. **Public Transit — RIPTA Buses & Seasonal Trolleys**The Rhode Island Public Transit Authority (RIPTA) is the main public transit provider in Newport.

Hop-On Hop-Off Seasonal RoutesRoute 67 (Bellevue/Salve Regina Univ.) – serves major attractions like the Newport Mansions, Cliff Walk, International Tennis Hall of Fame, and more. Route 68 (CCRI/Memorial Blvd./First Beach) – connects the Newport Transportation Center to First Beach and other local stops. **Free Rides in Summer/Fall:** Through May 23–October 31, 2025, both Routes 67 & 68 are free to ride thanks to sponsorships from Discover Newport and the Episcopal Diocese of Rhode Island. Buses run roughly every 15–20 min during peak periods and are useful for touring Newport without a car.

Regular Bus Service (Off-Season)Outside the summer free-fare period, most RIPTA buses operate year-round with a fare (typically ~\$2 per ride) or a day pass for unlimited rides. RIPTA also connects Newport with other Rhode Island areas (e.g., Providence) for intercity travel.

Tip: Most RIPTA routes converge at the Newport Transportation Center (23 America's Cup Avenue) — Newport's transit hub.

♂ 2. **Biking & Bike Paths**Newport has a growing network of bike paths and lanes, including the Newport Bike Path which connects neighborhoods and key areas like the North End, Downtown, CCRI campus, and parks. Bike rentals are locally available at shops around town (search "Newport bike rental"). Biking can be faster than driving downtown during peak tourist season and is a great option for students with limited budgets. ♀ 3. **Walking**Newport's compact downtown (Thames Street, waterfront, Cliff Walk access) is highly walkable. Many attractions, shops, and eateries are within short walking distances of each other — ideal for students on foot.

4. **Ride-Share & Taxis**Uber and Lyft operate in Newport but can sometimes be less abundant than in larger cities — especially in off-peak hours. Taxis/ride-share are more convenient late at night or when buses aren't running, but they cost more than public transit.

ARRIVAL INFORMATION

Arrival Instructions:

➔ **Step 1 — Fly Into the U.S.**Newport doesn't have a commercial international airport, so you'll fly into a nearby major airport. Common arrival airports include:**Closest and easiest:**T.F. Green Airport (PVD) — Providence, Rhode Island• ~26–30 miles to Newport (≈ 35–45 min by ground transportation) **Other good options (larger international hubs):**Boston Logan International Airport (BOS) — Boston, MA• ~70–75 miles to Newport (≈ 1.5–2 hrs by ground) New York area airports (JFK, EWR, LGA) — longer travel (~3+ hrs or more by land) depending on your choice. Once you arrive at one of these airports, continue on to Newport using ground or rail/coach connections below.

Step 2 — Long-Distance Ground / Rail / BusTrain + bus connectionAmtrak to Providence Station (or Kingston/West Kingston station). From Providence you can catch a local bus to Newport. Intercity busBuses like Peter Pan/Bonanza run between major cities (e.g., Boston, New York, Providence) and the Newport Transportation Center at 23 America's Cup Avenue in downtown Newport. Seasonal expressThere can be seasonal non-stop bus service directly from Boston South Station to Newport during peak summer months, which may be convenient if your travel dates align.

Step 3 — Local Transfers to NewportOnce you reach a major transit hub (like Providence or the airport), here's how to get into Newport proper: From ProvidenceRIPTA Bus Route 60 — connects Providence (Kennedy Plaza) directly to Newport's Transportation Center. Ferry (seasonal) — Seastreak ferry runs June–October between Providence Ferry Terminal and Newport (takes ~1 hour). From T.F. Green AirportRIPTA Bus Route 14 — direct bus service between the airport and Newport via intermodal stops. Shuttle or taxi/Uber — airport shuttles (e.g., Cozy Cab) or ride-hailing/taxi services can take you to Newport if you prefer a direct transfer

Suggested Arrival Airport:

Logan International Airport, BOS, Over 50 miles

TF Green International Airport, PVD, Less than 50 miles

Estimated cost of transportation to worksite from suggested airports: \$50 to \$75

If arriving after regular hours:

Suggested After-Hours Accommodation:

Howard Johnson by Wyndham Middletown, Newport Area

351 West Main Rd. , Unit #5

Middletown , Rhode Island 02842-6354

[https://www.wyndhamhotels.com/hojo/middletown-rhode-island/howard-johnson-inn-newport-area-middletown/overview?](https://www.wyndhamhotels.com/hojo/middletown-rhode-island/howard-johnson-inn-newport-area-middletown/overview?CID=LC:q68ryvg9cq3avi8:467&iata=00093796)

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\$150 to \$200

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: Yes

Students will be required to complete a job agreement form that we will send to confirm start and end dates, as well as housing accommodations.

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

The Social Security office is located at 130 Bellevue Ave. Newport, RI. Our team will assist in transporting students to the office if needed. They will be given a paper to confirm they have applied and should give a copy to the Office Manager (Melissa McGrath) at McGrath Clambakes & Catering.

Nearest SSA Office: Newport , Rhode Island , Less than 10 miles

Other:

Wage Payment Schedule:

Students will receive a paycheck weekly and we encourage them to open a local US bank account and have a direct deposit active.

Meal Plan: Mandatory

Estimated Cost Per Day: \$0

Meal Plan Description:

We provide a staff meal for any student working a shift

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We expect students to be dressed appropriately with required uniform. Hair should be pulled back when working or serving food.

Second Job Availability: No, unlikely

Applicable Company Policies:

Students will be provided a weekly schedule with a minimum of 32 hours. They will be expected to clock in and out at their required start and end work shift. Smoking is prohibited within 25 feet of our commissary and any special event venue you are working at. Cell phones should not be used while working on the floor of an event. If a student is "on the clock" they should only use a cell phone in an emergency.

If a student is sick, they need to notify the Melissa McGrath (Office Manager) as soon as possible so she can notify any supervisors or colleagues that were scheduled to work with them.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library