



## Lafayette Hotels Waves Oceanfront Resort - Maintenance

### HOST INFORMATION

**Company Description:**

Waves Oceanfront Resort is located in the heart of Old Orchard Beach, Maine and the largest member of the Old Orchard Beach Collection of hotels by Lafayette Hotels. Our other hotels include the Ocean House, Sea View Inn, Kebek 3 Motel, the Gull Motel, and the Edgewater Motel. The Old Orchard Beach Collection has around 140 national and international employees making it an ideal place to have a true American Exchange experience while gaining challenging and rewarding work experience. We have monthly luncheons for our J-1 students and American staff. Our students love working here and a lot of our students return season after season! We work hard and students average over 40 hours throughout the summer but still have time to have a lot of fun! Old Orchard Beach is only 2 hours from Boston and 20 minutes from Portland, Maine. Old Orchard Beach is a busy, family-friendly resort location with over 100,000 national and international visitors every year.

**Host Website:** <http://oldorchardbeachhotels.com>

**Site of Activity:** Lafayette Hotels Waves Oceanfront Resort

**Parent Account Name:** Lafayette Hotels

**Host Address:** 87 West Grand Avenue Old Orchard Beach , Maine , 04064

**Nearest Major City:** Portland , Maine , Less than 25 miles away

### PLACEMENT INFORMATION

**Job Description:**

Join our Maintenance and Grounds team and help keep the property safe, beautiful, and guest-ready. This role is ideal for a hands-on, flexible team player who enjoys a mix of indoor and outdoor maintenance and grounds work. You'll gain practical experience, cross-train across departments, and make a visible impact on the guest experience.

**WHAT YOU'LL DO**

- Assist with painting, basic carpentry tasks under supervision, minor in-room repairs, and responding to maintenance requests.
- Help maintain pool equipment and keep lobbies, walkways, and common areas clean and safe.
- Water flowers, mow lawns, trim shrubs, rake, and sweep parking and outdoor areas to keep the property looking its best.
- Help move and arrange furniture and the beginning and end of the season.
- Collect and remove trash; transport and sort dirty linens and deliver large laundry bags as needed.
- Assist housekeeping with special requests, irons, towels, and other guest needs.
- Pitch in on assorted tasks as assigned to support the team and maintain smooth operations.

**WHAT WE'RE LOOKING FOR**

- Flexible, dependable, and able to work both indoors and outdoors.
- Comfortable with physical work including lifting, bending, and standing for long periods.
- Willingness to learn basic maintenance and grounds techniques; ability to follow safety guidelines and supervision direction.
- Good communication skills and team-oriented attitude.

## WHY YOU'LL ENJOY THIS ROLE

-Hands-on varied work that builds practical skills and experience.  
-A visible, meaningful role that helps create a welcoming environment for guests.  
Supportive team and on-the-job training to help you grow.

### **Typical Schedule:**

There are two typical shifts for a Maintenance Associate. Shift times can be 8 a.m. to 3 p.m. or 3 p.m. to 10 p.m. on a daily basis. Each employee is given at least one day off.

### **Seasonal changes to job duties or available hours:** Yes

Any evening hours that are given may be reallocated to morning or mid-day hours when business is slower.

### **Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$15.75

**Eligible for Tips:** No

**Estimated weekly wages including tips:** \$551

**Bonus:** No

\* All figures above are pre-tax

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 48

### **Potential fluctuation in hours per week:**

Level of hours can change depending on the occupancy of the hotel, the amount of projects that need completion, and the weather.

**Average number of hours per week reached by last year's seasonal employees:** 40

### **Overtime Policy:**

Yes, paid after 40 hours

### **Job-Specific Benefits:**

Discounts at our on-site market and gift store. Use of amenities on property (without taking away use from paying guests), such as pools, gas grills, etc.

## JOB REQUIREMENTS

### **English Level required:**



**Intermediate**

**Required to be 21+:** No

**Previous Experience required:** No

## **Qualifications & Conditions**

### *Lifting*

*Lifting requirement: 50lbs/22kgs*

### *Description:*

*Lifting, pushing, pulling, will be done on a daily basis by moving linen carts, linen baskets, dirty linen bags, trash barrels, furniture, etc.*

*Standing for entire shift*

*Handling cleaning chemicals*

*Working outdoors*

*Working under direct sunlight*

*Other qualifications or conditions*

### *Description:*

*This role is hands-on and often physically demanding. Work takes place both indoors and outdoors and can be messy at times. Frequent guest interaction is required; you should enjoy serving customers and communicate politely and clearly. Physical fitness is highly important and the ability to use a portable radio for team communication.*

### **Job Training required:** Yes

*Length of job training:*

*Varies*

*Hours per week during training period: 35*

*Different wage during training period: No*

*Start on specific day of the week: No*

*Training requirements:*

*Training will be on the job training and will be learned from other associates already working in this position.*

### **Need to wear uniform:** Yes

*Uniform Policy:*

*Comfortable pants/shorts/footwear required. Hotel will provide t-shirts with company logo.*

*Cost of uniform: \$0*

*Uniform laundry: Participant responsibility*

### **Dress Code:** Yes

*Description:*

*Appropriate clothing with work provided t-shirt is required*

## **CULTURAL OPPORTUNITIES**

### **Types of Cultural Opportunities:**

*Company Parties, Potlucks or Dinners, Sporting Events, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Trips to Nearby/Major Attractions*

### **Additional Details about Cultural Offerings:**

*-Employee luncheons at least once a month that introduces the classics of American taste.*

*-"International Day" where students can cook delicacies from their home country to share with the other students working for us.*

-Attend a baseball game, "America's Favorite Past Time."

**Local Cultural Offering:**

The Old Orchard Beach Chamber of Commerce hosts several events each year which include events directly related to the Summer Work and Travel Program and many others that bring visitors to town to enjoy. You can visit their website for more information! <https://oldorchardbeachmaine.com/events/>

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

**Employer-owned or employer-arranged housing description:**

The Waves has housing available for a limited amount of students. Each room will have a small refrigerator and full bathroom. Some rooms will house up to three students. Linens to the beds will be provided. Each student will be given a key to their room. No one else will hold a key to housing except for hotel management in case of emergencies. Students will have access to a common kitchen area where food can be cooked. Most housing is located directly next door at 71 West Grand Ave.

**Lease Agreement:** Yes

**Onsite Amenities:**

WiFi: Yes

Description:

WiFi is available throughout the property

Phone Service: Yes

Description:

Students can use the phones at the front desk if needed to contact CIEE or anyone else in case of an emergency. Assistance by front desk staff will be provided if needed.

Kitchen facilities: Yes

Description:

There is a common kitchen available at housing.

Laundry facilities: Yes

Description:

The hotel has a coin operated laundry facility.

**Occupancy Requirements for Provided Housing:**

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 3

Suggested Occupancy Per Room: 1 - 3

Rooming Arrangement Description:

Housing areas will be co-ed. A majority of rooms will be single gender.

**Provided Housing Cost:**

Required to Pay for Provided Housing: Yes

Cost per Week: \$130

Housing Cost Deducted from Paychecks: Yes

*Utilities Costs: No*

*Housing Deposit: Yes*

*Cost: \$50*

*Description:*

*Deposit will be paid in cash upon arrival and signing the rental agreement. Deposit is a cleaning fee for the end of the season after student departs.*

*Housing Deposit Refundable: No*

### **Transportation to Worksite:**

*Walking Commute Time*

*Estimated commute time: Under 15 minutes*

*Description: Walking commute from next door*

*Biking*

*Estimated commute time: Under 15 minutes*

*Bicycles are provided free of charge: No*

*Bicycles are not provided: No*

*Bicycles are available to rent: Yes*

*Estimated cost: \$100*

*Total: Yes Per Day: No*

*Description: All roads in Old Orchard Beach are safe to bike on. It is important to be aware of surroundings as there is still traffic.*

## ARRIVAL INFORMATION

### **Arrival Instructions:**

#### **Arrival overview**

*The easiest way to reach Old Orchard Beach is to fly into either Boston Logan International Airport or Portland International Jetport. From Boston you can take the Amtrak Downeaster directly to Old Orchard Beach or ride a Concord Coach Lines bus to Portland and continue to Old Orchard Beach by taxi or rideshare. From Portland the trip to Old Orchard Beach is about 30 minutes by taxi or Uber; travel from Boston is roughly 2 hours by train or bus.*

#### **Travel planning and arrival window**

*Please email your travel itinerary to us no later than two days before you depart your home country so we can expect your arrival. We recommend arriving between 8:00 a.m. and 8:00 p.m. If you will arrive later than 8:00 p.m., notify us in advance so we can make special arrangements and avoid you being left stranded late at night.*

#### **Accommodations**

*We will have housing preassigned to you before your arrival and will check you into your housing when you arrive to the hotel. If you do not have housing arranged before you arrive or your housing is not ready yet, we can reserve a hotel room for you for a small fee so you have a place to stay immediately upon arrival.*

#### **Hotel contact and GPS address**

**Hotel phone:** 207-934-4949 (you may call from an airport phone if needed)

**Hotel address for GPS:** 87 West Grand Avenue, Old Orchard Beach, Maine

#### **Local transportation and appointments**

*We typically provide transportation to the Social Security office once a week. On other days you can use local public transit or a taxi/rideshare to reach the Social Security office from Old Orchard Beach.*

**Useful links and contact**

Amtrak Downeaster schedules and fares: <https://amtrakdowneaster.com/>  
Concord Coach Lines schedules and fares: <https://concordcoachlines.com/>

For questions or arrival details, email Josh at [wavesj1visa@gmail.com](mailto:wavesj1visa@gmail.com).

**Suggested Arrival Airport:**

Portland International Jetport, PWM, Less than 25 miles

Boston Logan International Airport, BOS, Over 50 miles

**Estimated cost of transportation to worksite from suggested airports:** \$25 to \$50

**If arriving after regular hours:****Suggested After-Hours Accommodation:**

Best Western Merry Manor Inn  
700 Main Street  
South Portland , Maine 04106  
[merrymanorinn.com](http://merrymanorinn.com)  
207-774-6151  
\$0 to \$25

Hilton Garden Inn Boston Logan Airport  
100 Boardman Street  
Boston , Massachusetts 02128  
[https://hiltongardeninn3.hilton.com/en/hotels/massachusetts/hilton-garden-inn-boston-logan-airport-BOSLOGI/index.html?SEO\\_id=GMB-HI-BOSLOGI](https://hiltongardeninn3.hilton.com/en/hotels/massachusetts/hilton-garden-inn-boston-logan-airport-BOSLOGI/index.html?SEO_id=GMB-HI-BOSLOGI)  
617-567-6789  
\$150 to \$200

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** No

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will provide transportation approximately once a week to the Social Security office. If transportation by us is unavailable, there is local public transportation that will go to area of the Social Security office.

Nearest SSA Office: Saco , Maine , Less than 10 miles

**Other:**

Wage Payment Schedule:

Bi-weekly. Direct deposit is available and HIGHLY recommended.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

*Hire in Groups: Yes*

*Maximum Group Size:*

*Grooming Requirements:*

*Personal hygiene is a must. Tattoos, piercings, facial hair, etc. is allowed but must be appropriate and not interfere with any professional interaction with customers. Example, any tattoos displaying curse words would not be allowed.*

*Second Job Availability: Yes, likely*

*Applicable Company Policies:*

***On your feet:*** Expect to be on your feet for most of your shift; wear comfortable, supportive footwear.

***Weather:*** Maine weather changes quickly — it can be cool in spring and fall and very hot in summer. Pack layers and plan accordingly.

***Cell phone use:*** Personal cell phones are not allowed during your shift.

***Smoking:*** Smoking is permitted only in designated hotel and housing areas and only during approved, unpaid break times.

***Scheduling:*** Your supervisor manages the schedule. Discuss any requested schedule changes with them in advance.

***Hotel amenities:*** You may use hotel amenities (pool, grills, fitness room) when you are not working; do not interfere with paying guests' use.

***Employee discount:*** You are eligible for an employee discount at the on-property market (West Grand Market) when it is open.

## COMMUNITY AMENITIES

***Walking Distance from Worksite:***

*Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library, Barber/Hair Dresser*

***Walking Distance from Housing:***

*Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library, Barber/Hair Dresser*

***In Town, Requires Transportation:***

*Food Market, Post Office, Bank, Restaurants, Public Library, Barber/Hair Dresser*

***Unavailable:***

*Shopping Mall*