



## Kampgrounds of America Yellowstone Park West Gate - Food & Beverage Server

### HOST INFORMATION

**Company Description:**

*West Gate KOA is a great place to work with summer highs in the high 70's. The campground well situated just a few miles from town in a calm campground setting.*

*Staff will be in a close proximity to nature with the ability to undertake unlimited adventures. This will be a great place for cultural exchange interacting with visitor from all over the world and enjoying the local events such as the Rodeo and Fourth of July in Yellowstone.*

*Yellowstone features many rare species you might encounter are grizzly and brown bears, wolves, mountain lions, foxes, coyotes, elk, deer, buffalo, moose and several bird species. Most animals can be observed easily by pulling off the road and watching from the vehicle. Buffalo, in particular, are known to cause traffic jams as they use the same roads you do to commute.*

*Visitors will also discover a ton of adventure in this park. You can camp, hike 900 miles of trails selecting your expected level of intensity, boat, fishing, cycle, and enjoy nature. Visitors also enjoy: Old Faithful one of the most famous of all Yellowstone's attractions, Old Faithful is a massive geyser that erupts reliably every 60 to 110 minutes. It's a cone geyser in the Upper Geyser Basin and easily accessible by road, and park rangers can tell you when the next eruption is. In addition the Grand Canyon of Yellowstone, is river valley that formed creating the most beautiful views.*

**Host Website:** <https://koa.com/campgrounds/yellowstone-park/>

**Site of Activity:** *Kampgrounds of America Yellowstone Park West Gate*

**Parent Account Name:** *Kampgrounds of America*

**Host Address:** *3305 Targhee Pass Highway 6 miles West on, US 20 West Yellowstone , Montana , 59758*

**Nearest Major City:** *West Yellowstone , Montana , Less than 10 miles away*

### PLACEMENT INFORMATION

**Job Description:**

- *Greet guests and maintain a friendly demeanor throughout their dining experience.*
- *Establish and maintain good communications and teamwork with fellow associates and other departments within the campground.*
- *Ensures that outlets are sanitized, cleaned, stocked, and setup correctly at start of and throughout the shift while adhering to sanitation, safety, and food and beverage control policies.*
- *Clear, clean and reset tables as needed.*
- *Responsible for understanding and operating the POS system.*
- *Assists with basic food preparation as needed.*
- *Understand and communicate what's on the menu, answering questions and making recommendations on selections to guests.*

- Adhere to policies regarding handling of cash drawer while following specific KOA cash and credit card handling procedures.
- Increase revenues through up-selling strategies and profitability of ancillary income.
- Maintain high standards of professionalism, customer service, quality and cleanliness.
- Be familiar with fire extinguisher locations and know how to operate them in the restaurant/kitchen.
- Ensures safe handling of chemicals in accordance with department standards and utilizes proper personal protective equipment (PPE) when appropriate.
- Foster a work environment that maximizes employee involvement, morale and is dedicated to delivering KOAs Culture, Mission, Values and Goals.

**Typical Schedule:**

We are open daily so may vary with food service being open: 7am-9:30am and 6pm-9pm We strive to provide a consistent schedule to ensure staff can make plans to enjoy the local area.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$15

**Eligible for Tips:** Yes

Tips are provided to servers and cooks by guests at this location.

**Estimated weekly wages including tips:** \$15

**Bonus:** No

\* All figures above are pre-tax

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

Hours will be consistent with minimal fluctuation.

**Average number of hours per week reached by last year's seasonal employees:** 38

**Overtime Policy:**

Yes, paid after 40 hours

**Job-Specific Benefits:**

Benefits are discounts on meals and store purchases.

## JOB REQUIREMENTS

**English Level required:**



**Intermediate**

**Required to be 21+:** No

**Previous Experience required:** No

### **Qualifications & Conditions**

*Lifting*

*Lifting requirement: 25lbs/11kgs*

*Description:*

*Lifting is required to move stock and serve guests food.*

*Standing for entire shift*

*Handling cleaning chemicals*

*Working outdoors*

*Working under direct sunlight*

**Job Training required:** Yes

*Length of job training:*

*Training will be provided the first week of work and support will be provided as needed.*

*Hours per week during training period: 35*

*Different wage during training period: No*

*Start on specific day of the week: No*

*Training requirements:*

*No current requirements everything will be provided on site.*

**Need to wear uniform:** Yes

*Uniform Policy:*

*Shirts are provided, pants should be black or khaki and comfortable closed toe shoes.*

*Cost of uniform: \$0*

*Uniform laundry: Participant responsibility*

**Dress Code:** Yes

*Description:*

*Black or khaki shorts/ pants depending on preference. Uniform shirts are provided at no cost.*

## CULTURAL OPPORTUNITIES

***Types of Cultural Opportunities:***

*Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Visit the national park*

***Additional Details about Cultural Offerings:***

*Yellowstone has annual events like a 4th of July parade and fireworks, a antique car show and a Mountain Man re-enactment if the 1830's fur trappers and explorers. This is a great place to explore with outstanding hiking, photography, camping, white water rafting, fishing, mountain biking, etc.*

***Local Cultural Offering:***

*Explore Yellowstone National Park Experience a Fly-Fishing Adventure Visit Yellowstone Zipline Adventure Park Schedule a tour Visit the Grizzley and Wolf discovery center Visit The Wild West Yellowstone Rodeo Enjoy shopping in Down Town Yellowstone*

## HOUSING AND TRANSPORTATION

***Housing Provided:*** *Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.*

***Employer-owned or employer-arranged housing description:***

*Housing is first come first serve Amenities: TV, refrigerator, bedding/linen provided, microwave, utensils, and electric burner cooking. All park amenities are included: Pool, basket ball, GaGa pit, corn hole, ect*

***Lease Agreement:*** *No*

***Onsite Amenities:***

*WiFi: Yes*

*Description:*

*Unlimited access throughout the park*

*Phone Service: Yes*

*Description:*

*There is reliable cellular and a land line can be provided upon request*

*Kitchen facilities: Yes*

*Description:*

*We have kitchen access 24 hour a day*

*Laundry facilities: Yes*

*Description:*

*Yes paid laundry is available 24 hours a day*

***Occupancy Requirements for Provided Housing:***

*Minimum Occupancy Per Room: 1*

*Maximum Occupancy Per Room: 2*

*Suggested Occupancy Per Room: 1 - 2*

*Rooming Arrangement Description:*

*Requests to room with a friend will be honored when possible. Rooms are dorm style and not co-ed.*

**Provided Housing Cost:**

*Required to Pay for Provided Housing: Yes*

*Cost per Week: \$46.15*

*Housing Cost Deducted from Paychecks: Yes*

*Utilities Costs: No*

*Housing Deposit: No*

**Transportation to Worksite:**

*Walking Commute Time*

*Estimated commute time: Under 15 minutes*

*Description: Housing is on -site, No commute*

## ARRIVAL INFORMATION

**Arrival Instructions:**

*Travel from Salt Lake City, Utah to West Yellowstone, Montana via Salt Lake Express (reservations required).*

*<http://www.saltlakeexpress.com/> There are 2 shuttles per day from Salt Lake City to Yellowstone, you may need to stay overnight in Salt Lake. Please email me at [fstott@koa.net](mailto:fstott@koa.net) with flight itinerary and the Salt Lake Express itinerary. Salt Lake Express will deliver you directly to the Yellowstone Park KOA in West Yellowstone, Montana at the address of 3305 Targhee Pass Highway. \*You do need to ask the bus driver to stop at the Yellowstone Park KOA otherwise they will continue on to the bus terminal. \*DO NOT FLY TO BOZEMAN. It is closer than Salt Lake but there is no shuttle service to West Yellowstone. There are direct flights from Salt Lake City to West Yellowstone via Delta Airlines and United Airlines. We can meet you at the West Yellowstone Airport and then drive 10 minutes to KOA. I am Fred Stott the General Manager and my phone is always with me and it is 408-310-8556*

**Suggested Arrival Airport:**

*Salt Lake City Utah, SLC, Over 50 miles*

*Yellowstone Regional Airport, WYS, Less than 10 miles*

**Estimated cost of transportation to worksite from suggested airports: \$75 to \$100**

**If arriving after regular hours:**

**Suggested After-Hours Accommodation:**

*Royal Inn Hotel  
223 Jimmy Doolittle  
salt lake city, Utah 84116  
801-773-7432  
\$75 to \$100*

*Comfort Inn & Suites*

202 Jimmy Doo Little rd  
Salt Lake City, Utah 84116  
<https://www.choicehotels.com/utah/salt-lake-city/comfort-inn-hotels/ut>  
801-783-3165  
\$75 to \$100

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** No

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Employees will need to have ID and the work authorization paperwork. We will provide transportation to the social security office in Bozeman to get social security cards issued.

Nearest SSA Office: Bozeman, Montana, Less than 50 miles

**Other:**

Wage Payment Schedule:

Pay will be bi-weekly and can be set up as direct deposit at the local bank or can be sent to a paycard.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Employees are expected to practice good hygiene in accordance with the local health department. Uniform shirts are provided, employees will need to bring black or kaki pants and comfortable shoes.

Second Job Availability: No, unlikely

Applicable Company Policies:

Employees are expect to follow the campground rules. Housing is included and should stay in good condition with any maintenance issues reported to a supervisor. Schedules will be provided in advance with the expectation that they will be followed. Cell phones should be used on breaks and the park WIFI will ensure a good connection. There is no smoking while in the presence of guests.

## COMMUNITY AMENITIES

***Walking Distance from Worksite:***

*Restaurants*

***In Town, Requires Transportation:***

*Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library*