



## Harrison Group Harbor Watch Restaurant - Food Runner

### HOST INFORMATION

**Company Description:**

**Welcome to Ocean City, Maryland!**

Enjoy 10 miles of beach, a 3-mile famous boardwalk & 200+ restaurants. Enjoy swimming and sunning along the Atlantic, not to mention surfing, fishing and even kayaking and canoeing. And during the summer, you'll find free activities every day of the week, including concerts, movie nights and Beach Olympics.

**Harbor Watch Restaurant** prides itself on purchasing the highest quality of hand tonged oysters from local waters. It is these delicacies that go straight into Harbor Watch's locally famous Oyster Stew. Clams are harvested from Virginia waters and the Maryland side of Assateague Channel. In season, fish such as flounder, mahi mahi, swordfish and tuna are pulled straight off the boats that dock at the Commercial Harbor in West Ocean City and served fresh the same day.

**We offer employee discounts!**

**Host Website:** <http://www.harborwatchrestaurant.com/>

**Site of Activity:** Harrison Group Harbor Watch Restaurant

**Parent Account Name:** Harrison Group Hotels

**Host Address:** 806 South Boardwalk Ocean City, Maryland, 21842

**Nearest Major City:** Washington, District Of Columbia, Over 50 miles away

### PLACEMENT INFORMATION

**Job Description:**

The primary responsibility of a food runner is to prepare food to be served, (not cook), but getting it ready to serve to the customers by checking for correct side items, dipping sauces and garnishing. Carry and serve the food to the table. Required to perform various food and beverage related tasks including:

- Placing food items and garnishes on serving plates or dishes along with required condiments and utensils to present to customers. Check water and beverages for re-filling
- Preparing cold drinks, warm drinks, and other non-alcoholic beverages.
- All items must be prepared quickly and accurately ensuring no waste and in accordance with production and portion requirements and quality standards while maintaining a safe, sanitary work environment.
- All Food and Beverage employees will be responsible for maintaining and cleaning all Food Service areas including preparation tables, equipment, dishes, floors, supply areas, refrigerators, coolers, sales areas, and customer areas (tables, chairs, serving lines, condiment stands, etc.).
- Demonstrate a high level of customer service. Respond to and take appropriate action to resolve concerns and complaints of guests.
- Keep supervisor/manager informed of situations relating to facility operation, patron complaints or concerns, accidents, emergency situations, damages, and potential safety hazards.
- Attend departmental and team meetings as well as participate in all additional training courses.
- Perform all duties in a safe manner.

The Harrison Group in whole will hire groups of 4 but due to multiple locations can NOT guarantee you will work together. Flexibility with schedule required. Friends may not be able to work the same shifts or have the same days off. Second jobs are permitted only if students maintain their schedule requirements. Pay is by check NOT direct deposit and 1st check can take up to two weeks in order to get situated in payroll. Must be willing to work with many different cultures and races

**Typical Schedule:**

10:30am-4pm OR 4pm-11/12. Please note that these hours are only guidelines and subject to change.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$6

**Eligible for Tips:** Yes

Plus tips. Tips are solely dependent on the guest and earned by the level of service they receive.

**Estimated weekly wages including tips:** \$448

**Bonus:** No

\* All figures above are pre-tax

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

Hours will be lowest In May, June and the end of September and the most in July, August and the beginning of September.

**Average number of hours per week reached by last year's seasonal employees:** 35

**Overtime Policy:**

Yes, paid after 40 hours

## JOB REQUIREMENTS

**English Level required:**



**Upper-Intermediate**

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

Lifting

Lifting requirement: 50lbs/22kgs

Description:

Heavy lifting, 23kg. Lifting frequently, pushing, pulling, lifting over your head.

Standing for entire shift

Handling cleaning chemicals

*Other qualifications or conditions*

*Description:*

• Be able to communicate and understand English well. • Be able to fulfill physical needs of position lifting 23kg. • Be able to work in a standing position for long periods of time. • Maintain a high level of personal cleanliness. • Be a team player; Help out fellow employees when possible.

**Job Training required:** Yes

*Length of job training:*

One week

*Hours per week during training period:* 32

*Different wage during training period:* No

*Start on specific day of the week:* No

*Training requirements:*

**Need to wear uniform:** Yes

*Uniform Policy:*

*Slip Resistant Shoes and Khaki Pants or Shorts. It is your responsibility to keep your uniform clean.*

*Cost of uniform:* \$0

*Uniform laundry:* Participant responsibility

**Dress Code:** Yes

*Description:*

*Please be prepared to buy or bring Slip Resistant Shoes and Khaki Pants or Shorts. Clothing can also be purchased in the US. Students will also need nonslip black shoes.*

## CULTURAL OPPORTUNITIES

**Types of Cultural Opportunities:**

*Will provide information about Events, Local Resources, Attractions/Sites, Local Community*

**Additional Details about Cultural Offerings:**

*Chamber of Commerce is heavily involved organizing activities, please visit <http://oceancity.org>*

*E-Point has numerous trips, housing and shuttles from the airports, please visit <http://www.ocstudentcenter.com>.*

*Numerous church groups offer free meals for international students*

## HOUSING AND TRANSPORTATION

**Housing Provided:** No

**Community Housing Options:**

*Available:* Yes

*Description:*

*PLEASE SECURE HOUSING AS SOON AS YOU ARE HIRED. Housing must be secured prior to coming to the United States. Housing*

will cost from \$150/week to \$300/week. Housing is very limited and the longer you wait to find housing the less opportunities you will have. Please reach out to your employer for assistance. If you are traveling alone or with only a few in your group, please reach out to your employer and/or agent to help group students together for the same location and help locate housing and defray the cost. Please feel free to contact your employer to ask questions especially before you send money to anyone. PLEASE CONTACT E-POINT at [www.ocstudentcenter.com](http://www.ocstudentcenter.com) for housing options. Please be prepared to pay this in advance. Housing Lead: RESORT HOUSING MANAGEMENT ASHOT MNATSAKANYAN 712 Bradley Rd Unit A Ocean City MD 21842 Phone 410-600-5528 Email: [resorthingoc@gmail.com](mailto:resorthingoc@gmail.com) Facebook: <https://www.facebook.com/StudentHousingManagement/>

Minimum Average Cost Per Week: \$150

Maximum Average Cost Per Week: \$300

**Transportation for Community Housing Description:**

Bus, bike or walk.

Check <https://www.ococean.com/plan-your-visit/transportation/getting-around/> for public transportation information.

## ARRIVAL INFORMATION

**Arrival Instructions:**

**Baltimore/Washington International** and **Philadelphia International Airport** airports are the most common airports that most of the students use. You can look up flights to JFK (NYC) and Washington Dulles as well.

**Transportation to Ocean City from airport: Students are responsible for their own transportation from the airport to Ocean City.**

Greyhound Bus: **You will need to purchase a ticket in advance and check bus schedules prior to departure.** For details go to <http://www.greyhound.com>

**Arrival:** Students are required to provide arrival date and time in Ocean City at the housing facility **two weeks prior to arrival date.** **This information is to be sent to Reagan O'Meara at [romeara@harrisonsnp.com](mailto:romeara@harrisonsnp.com)**

There are student agencies who do airport transportations for a reasonable amount:

**E-Point:** <https://ocstudentcenter.com/>

**All Friends Student Center:**

+1 443-664-2803

<https://www.allfriends.co/transfers>

We are also here to help you if you would have any difficulties to contact with them, but you must make airport transportation arrangements **BEFORE** arriving in the US.

**Suggested Arrival Airport:**

Baltimore/Washington International, BWI, Over 50 miles

Philadelphia International Airport, PHL, Over 50 miles

**Estimated cost of transportation to worksite from suggested airports: \$75 to \$100**

**If arriving after regular hours:**

**Suggested After-Hours Accommodation:**

Embassy Suites by Hilton Philadelphia Airport  
9000 Bartram Ave

Philadelphia, Pennsylvania 19153

[https://www.hilton.com/en/hotels/phlapes-embassy-suites-philadelphia-airport/?SEO\\_id=GMB-ES-PHLAPES&y\\_source=1\\_MTExMDAzMS03MTUtG9jYXRpb24uZ29vZ2xlX3dIYnNpdGVfb3ZlcnJpZGU%3D](https://www.hilton.com/en/hotels/phlapes-embassy-suites-philadelphia-airport/?SEO_id=GMB-ES-PHLAPES&y_source=1_MTExMDAzMS03MTUtG9jYXRpb24uZ29vZ2xlX3dIYnNpdGVfb3ZlcnJpZGU%3D)

(215) 365-4500  
\$75 to \$100

Holiday Inn Baltimore Bwi Airport  
815 Elkridge Landing Rd  
Linthicum Heights , Maryland 21090  
[https://www.ihg.com/holidayinn/hotels/us/en/linthicum-heights/bwiap/hoteldetail?cm\\_mmc=GoogleMaps\\_-HI\\_-US\\_-BWAP](https://www.ihg.com/holidayinn/hotels/us/en/linthicum-heights/bwiap/hoteldetail?cm_mmc=GoogleMaps_-HI_-US_-BWAP)  
BWAP  
(410) 691-1000  
\$75 to \$100

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** No

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will give you directions to the Salisbury Social Security Administration location and direct you toward websites and organizations that offer shuttles there for discounted pricing such as E Point [www.ocstudentcenter.com](http://www.ocstudentcenter.com). Upon receipt of your Social Security Number, you are to supply this to your employer immediately.

Nearest SSA Office: Salisbury , Maryland , Less than 25 miles

**Other:**

Wage Payment Schedule:

You will be paid every week. Please note that the first check can take up to 3 weeks in order to get student situated in payroll. Please plan accordingly.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: No

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Hair should be clean, combed, & neatly trimmed/arranged. Unkept hair is not allowed. Hair should be of a natural color. Sideburns, mustaches, & beards must be neatly trimmed & may not be grown at work. Uniforms must be clean & odor free at all times. Nose/face/tongue studs are not allowed. Male associates who come or may come in contact with the public may not wear earrings. Fingernails should be clean and trimmed. Nail polish must either be clear or of neutral shades.

Second Job Availability: Yes, likely

Applicable Company Policies:

No headphones/Earbuds are permitted while on the clock.

No cell phones visible to guests

No smoking/tobacco use while you are clocked in, in uniform, on property. This includes the service areas where guests can see into from the bar and dining rooms.

No skinny, jeggins, or yoga pants

Requested time off must be submitted for review a minimum of two weeks ahead of time.

Participants will receive a full handbook upon hiring

## COMMUNITY AMENITIES

***Walking Distance from Worksite:***

*Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library*

***Walking Distance from Housing:***

*Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library*

***In Town, Requires Transportation:***

*Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library*