



## Hampton Jitney - Trip Host Person

### HOST INFORMATION

**Company Description:**

*Hampton Jitney operates a fleet of luxury motorcoaches. Hundreds of thousands of people travel each year in style and comfort, safely and on time via Hampton Jitney. Our luxury motorcoach line run service operates 365 days a year between Eastern Long Island and Metro New York (including the airports). In addition, Hampton Jitney charters and tour coaches operate regularly throughout the northeastern US and Canada.*

*We are located on the Eastern End of Long Island surrounded by world class ocean beaches and vineyards. We are 70 miles from one of the greatest cities on Earth, New York City! One of the benefits of being employed by Hampton Jitney is that on you can ride our coaches for free in and out of NYC!*

**Host Website:** <https://hamptonjitney.com/>

**Site of Activity:** Hampton Jitney

**Parent Account Name:** Hampton Jitney

**Host Address:** 253 Edwards Ave Calverton , New York , 11933

**Nearest Major City:** New York City , New York , Over 50 miles away

### PLACEMENT INFORMATION

**Job Description:**

*The function of this job is very similar to an airline attendant except the job is on a luxury coach. The Trip Host collects fares, hands out snacks, water and reading material. They answer any questions the passengers may have about the trip or the company. The coaches transport passengers in and out of New York City everyday. Individuals must possess a friendly disposition, positive attitude, be outgoing and have excellent customer service skills. The Trip Host must have the ability to stand and maneuver on board a moving vehicle; if you are susceptible to motion sickness, this job may be difficult for you! There is some lifting required, up to 50 pounds.*

**Typical Schedule:**

*Weekend availability and shift work is required.*

**Drug Test required:** No

### COMPENSATION

**Hourly Wage:** \$16

**Eligible for Tips:** Yes

*Periodically, a passenger will tip a host.*

**Estimated weekly wages including tips:** \$600

**Bonus:** No

*\* All figures above are pre-tax*

**Estimated average number of hours per week:** 40

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 60

**Potential fluctuation in hours per week:**

*Holidays we have a lot of passengers traveling.*

**Average number of hours per week reached by last year's seasonal employees:** 45

**Overtime Policy:**

*Yes, paid after 40 hours*

**Job-Specific Benefits:**

*Free travel in and out of New York City.*

## JOB REQUIREMENTS

**English Level required:**



**Advanced**

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

*Lifting*

*Lifting requirement: 50lbs/22kgs*

**Description:**

*Lifting luggage and putting into compartment.*

**Job Training required:** Yes

Length of job training:

3 days

Hours per week during training period: 40

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Classroom training and 3 days of on board training.

**Need to wear uniform:** Yes

Uniform Policy:

khaki pants or shorts and a company supplied polo shirt. No jeans or cut offs. We will reimburse for pants/shorts up to \$45.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

**Dress Code:** Yes

Description:

See above. must be neat and clean.

## CULTURAL OPPORTUNITIES

**Types of Cultural Opportunities:**

Company Parties, Shopping Trips, Trips to Major City, Trips to Nearby/Major Attractions

**Additional Details about Cultural Offerings:**

New York City is one of the most culturally diverse cities in the world giving our students exposure to a variety of different languages and food. There are many museums throughout the city and the island for the students to explore different cultures.

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

**Employer-owned or employer-arranged housing description:**

Local Motel with transportation provided to and from work. Transportation is provided at no cost to and from housing. Transportation is from housing to the Southampton location. Transport is provided by a free and private shuttle service that operates based on majority need. Shuttles will NOT be provided on an individual employee basis. Shuttles will occur every few hours based on a predetermined

*schedule. Students will be expected to take the shuttle that best works with their report time, which could result in waiting at the office for their shift to begin or waiting to return home after a shift. If students do not want to take employer provided travel may find alternate methods to get to work. Because of the unique geographical circumstances with Long Island and Hampton traffic, this commute can take anywhere from 10 to 45 minutes to travel the 5 miles. This may lead to a wait time between arrival and the start of work. Students should be prepared to wait this time as transportation must leave at consistent times to account for potential delays. What this means is although a shift may start at 9:00 AM, the free shuttle may need to leave daily at 7:30 AM to account for potential traffic delays. An employee break room is available as are options to take on general station maintenance if interested in getting more hours. Students are also able to utilize public transportation at the cost of \$2.25/ride or local taxi services for \$17-25 per ride, but are still required to arrive on time for their shifts and navigate the transportation schedule as needed. Students 22 years and under can take the public bus for \$1.00 when they show a student ID. The employer will reimburse students for Taxi fees through Southampton Taxi that are incurred after 11:00pm if there is no other transportation available. A receipt must be presented the following day of use.*

**Lease Agreement:** Yes

**Onsite Amenities:**

*WiFi: Yes*

*Description:*

*Phone Service: Yes*

*Description:*

*Kitchen facilities: Yes*

*Description:*

*Laundry facilities: Yes*

*Description:*

*Laundry machines are located in our Southampton facility.*

**Occupancy Requirements for Provided Housing:**

*Minimum Occupancy Per Room: 1*

*Maximum Occupancy Per Room: 3*

*Suggested Occupancy Per Room: 1 - 3*

*Rooming Arrangement Description:*

*Yes. Requests for a roommate will be granted when possible.*

**Provided Housing Cost:**

*Required to Pay for Provided Housing: Yes*

*Cost per Week: \$190*

*Housing Cost Deducted from Paychecks: Yes*

*Utilities Costs: No*

*Housing Deposit: Yes*

*Cost: \$250*

*Description:*

*Will be deducted from the first 4 paychecks in increments.*

*Housing Deposit Refundable: Yes*

*Conditions for Deposit Refund:*

*If there is no damage in the room and the room does not require a cleaning fee, the participant will get their deposit back in their last paycheck.*

**Details About Deposit Refund:**

*Deposit will be refunded in the last paycheck.*

**Transportation to Worksite:**

*Employer-Provided Transportation*

*Estimated commute time: 15 to 30 minutes*

*Employer-Provided Transportation is free of charge*

*Description: Approximately 30 minutes as needed.*

*Local Bus, Subway or Train*

*Estimated commute time: 15 to 30 minutes*

*Estimated cost: \$2.25*

*Total: No Per Day: Yes*

*Description: further information will be provided upon arrival, public bus in \$2.25 per ride.*

## ARRIVAL INFORMATION

**Arrival Instructions:**

*Students should contact the employer prior to arriving in the US. Students should arrive between 7am and 6pm. Students are expected to work until the end date/last day of the DS contract date. Therefore departure dates should be AFTER the end date.*

*Taxi is required from airport to Hampton Jitney Bus stop in Queens, NY. Taxi is student's responsibility, bus ride is no charge. Email employer contact for travel details - Students that arrive after 6 pm will have to arrange overnight accommodations. Please note: Students should email their employer PRIOR to leaving for the US with their travel plans.*

**Suggested Arrival Airport:**

*John F Kennedy International Airport, JFK, Over 50 miles*

**Estimated cost of transportation to worksite from suggested airports: \$25 to \$50**

**If arriving after regular hours:**

**Suggested After-Hours Accommodation:**

*Holiday Inn*

*154-71 Brookville Boulevard*

*Rosedale Jamaica Queens, New York 11422 , New York 11422*

*\$100 to \$150*

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding: No**

**Social Security Number:**

*Require participants to apply for SSN before arrival at worksite: No*

*Details about how to apply for Social Security Number:*

*We will provide application assistance and transportation to the Social Security Office in Riverhead, New York.*

*Nearest SSA Office: Riverhead , New York , Less than 10 miles*

**Other:**

*Wage Payment Schedule:*

*Participant will be paid weekly.*

*Meal Plan: Not available*

*Provide Certificates/Performance Evaluations: Yes*

*Hire in Groups: Yes*

*Maximum Group Size:*

*Grooming Requirements:*

*We require that all our participants wear deodorant and maintain good hygiene while on the job. This is very important during the hot summer months.*

*Second Job Availability: Yes, likely*

*Applicable Company Policies:*

*If the participant is subject to motion sickness, this would not be a good fit because they will be riding the buses in and out of New York City every day.*

## COMMUNITY AMENITIES

***In Town, Requires Transportation:***

*Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library*