



HAP Mt McKinley Princess Transportation Division - Fleet Detailer

HOST INFORMATION

Company Description:

Holland America Princess Alaska Transportation supports the service to the fleet and buses that transport Holland America Princess guests. Hop on the park shuttle to take you deep into the **stunningly beautiful** national park with a chance to glimpse Denali, **North America's highest peak at 20,320 feet!**

Referral program!! **Receive up to \$400 for every person you refer to work with Holland Princess America, even if this is your first season!**

This is a seasonal property with operations located approximately two hours south of Fairbanks and four hours north of Anchorage and is open from May to September. Employee Services is located approximately 12 miles from the entrance to magnificent Denali National Park in the historical and quaint coal mining community of Healy. In the summer months you can explore the local flora and fauna and perhaps get an awe inspiring view of Denali (weather permitting)! Complimentary scheduled shuttles are offered to the park visitor center and science learning center, as well as a selection of area hiking trails. One can access the six million acre park by choosing between a fully guided tour or a ride through the park on a shuttle bus.

Host Website: https://www.hollandamerica.com/en_US.html

Site of Activity: HAP Mt McKinley Princess Transportation Division

Parent Account Name: Holland America Princess Alaska

Host Address: Mile Post 133 N George Parks Hwy Trapper Creek, Alaska, 99683

Nearest Major City: Fairbanks, Alaska, Over 50 miles away

PLACEMENT INFORMATION

Job Description:

Performs a variety of entry-level vehicle maintenance tasks. Routinely, cleans and re-fuels fleet vehicles. Ability to prioritize work, meet deadlines, maintain an attention to detail, while working in a team or group environment. Also includes cleaning and detailing the fleet vehicles for land tours of Holland America Princess guests. Some experience in positions involving vehicle or automotive detailing is normally preferred for this job.

Typical Schedule:

Students will usually work 8 hour shifts. Schedule may vary by week.

Drug Test required: No

COMPENSATION

Hourly Wage: \$16

Eligible for Tips: No

Estimated weekly wages including tips: \$640

Bonus: Yes

You are eligible for an end of season bonus if you stay through your agreed upon work dates and have no job performance issues. Bonuses are paid based on hours worked - minimum \$200, maximum \$1000.

* All figures above are pre-tax

Estimated average number of hours per week: 35

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 50

Potential fluctuation in hours per week:

Average number of hours per week reached by last year's seasonal employees: 35

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

Referral program - receive up to \$400 for every person you refer to work with Holland Princess America! Bonus paid after the summer season.

JOB REQUIREMENTS

English Level required:



Intermediate

Required to be 21+: No

Previous Experience required: Yes

Experience in vehicle or automotive maintenance is appreciated.

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

Students may be asked to lift and carry objects up to 50 pounds.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Other qualifications or conditions

Description:

Must be able to work outside for up to 8 hours.

Job Training required: Yes

Length of job training:

One week

Hours per week during training period: 30

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Need to wear uniform: Yes

Uniform Policy:

Employer will provide guidance on uniform once the students is hired.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Students should be dressed appropriately and professionally as they may interact with guests.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Holiday Events, Potlucks or Dinners, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Karaoke Nights or Talent Shows, Company Parties, Movie or Game Nights, Shopping Trips, Trips to Major City, Trips to Nearby/Major Attractions

Additional Details about Cultural Offerings:

There is a small grocery/convenience store across the street from employee housing, and a weekly shuttle to Fairbanks also offers employees a chance to access the conveniences of Alaska's second largest city.

Local Cultural Offering:

Denali National Park and surrounding area offers endless opportunities for wildlife viewing, hiking, camping, fishing, golfing, and national park education programs. You can even volunteer to walk the Denali National Park Service sled dogs! Discount

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

Employer-owned or employer-arranged housing description:

Dormitory style housing with 2 students per room. Three meals a day are included. Amenities include: linens provided, employee internet, wireless, tv in room, laundry facilities (soap provided), employee recreation center with tv, pool tables, foose ball, movie room, book library, scheduled activities, including trips to Fairbanks and employee tour opportunities Housing address: Mile Post 248 George Parks Highway, Healy, Alaska 99743

Lease Agreement: Yes

Onsite Amenities:

WiFi: Yes

Description:

Employee internet is available in room

Phone Service: Yes

Description:

Wireless access is available

Kitchen facilities: No

Description:

Three meals a day are provided.

Laundry facilities: Yes

Description:

Laundry is onsite, and laundry detergent is available.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 2

Suggested Occupancy Per Room: 2

Rooming Arrangement Description:

All rooms will have 2 people per room with shared bathrooms down the hall. 3 meals per day are included in the cost of housing. All rooms are non-smoking and pet free environments. Dorms are co-ed but rooms are not.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$105

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

Transportation to Worksite:

Walking Commute Time

Estimated commute time: 15 to 30 minutes

Description: Housing is within walking distance of the workplace

ARRIVAL INFORMATION

Arrival Instructions:

Students should fly into Fairbanks, AK. They must apply for their social security cards before traveling to Denali. There is NO waiting period for applying for your social security number in Alaska. Plan to arrive in Fairbanks a few days before your start of work to get acclimated and apply for social security. The social security office is not open on the weekends.

Transportation from Fairbanks to Denali is offered free of charge on specific dates. Communicate your arrival information to your manager at least two weeks prior to arrival. If arriving on a day without free transportation, please contact Alaska/Yukon Trails for shuttle reservations: 1-800-770-7275 www.alaskashuttle.com. The employee rate is \$75. Airport & Downtown pick-up locations. Please note additional charges will apply for excess baggage! 1 checked in size bag and 1 personal carry on allowed. \$10 per additional bag.

Suggested Arrival Airport:

Fairbanks International Airport, FAI, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$50 to \$75

If arriving after regular hours:

Suggested After-Hours Accommodation:

*Westmark Fairbanks Hotel & Conference Center
813 Noble St
Fairbanks , Alaska 99701
<https://www.westmarkhotels.com/destinations/fairbanks-hotel/>
(907) 456-7722
\$75 to \$100*

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: Yes

Details about how to apply for Social Security Number:

Must apply for Social Security Number prior to departure for work location. There is NO waiting period to apply for your social security number. Please apply for your Social Security (SS) number immediately upon arrival to Alaska. Be sure to obtain a receipt from the SS office for your SS application to show to your employer. You must apply for your SS number before you arrive to Denali. Your employer will allow you to begin working before you receive your SS number but the employer will not be able to pay you until you receive your SS number or card. You will not pay for room and board until you begin receiving paychecks from your employer. It is possible that receipt of your SS card could be delayed up to 12 weeks. Please be prepared for this possibility. Social Security Office: RM 138101 12TH AVENUE FAIRBANKS AK 9970 The Social Security Office will not be open on weekends.

Nearest SSA Office: Fairbanks , Alaska , Over 50 miles

Other:

Wage Payment Schedule:

Payday is every two weeks. Direct deposit highly recommended for early payment. You will need a local bank account.

Meal Plan: Mandatory

Estimated Cost Per Day: \$15

Meal Plan Description:

Housing, including 3 meals per day, is \$15 per day. Sheets, blankets, pillows, towels included. Wifi, laundry facilities with soap also included.

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Must be well groomed and maintain a high level of professionalism at all times. During business hours, all employees are expected to present a clean and neat appearance and to dress according to the requirements of their positions. Personal dress, appearance and cleanliness standards contribute to the morale of all employees and affect the business image. No extreme hairstyles or colors, only one piercing allowed in each ear and you may be asked to cover tattoos.

Second Job Availability: Yes, likely

Applicable Company Policies:

Upon receipt of job offer, student MUST complete application process with Holland America-Princess (HAP). Complete all information using this link:

<https://hollandamericaprincess.pinpointhq.com/postings/87796429-169e-47b6-8704-ca48bb359045?token=qhWPbhvabBSckthaYM5WxnEj>

Do not apply for a second or third job and leave that section blank.

Your hiring documents will be sent via email. Check your email often. You will also receive an email from Sterling for your background verification. This must be completed immediately upon receipt, uploading required documents. Check your spam folder. This must be completed within 24 hours of receiving.

Be prepared for the Alaska experience! There are second job opportunities with other businesses at this location.

Please be aware that possession of guns and any drugs (including marijuana) are strictly forbidden in employer provided housing. You should NOT travel to the site of activity until you have applied for your social security number. It's recommended that you arrive to Alaska several days before your first day of work. The Social Security Administration is open Monday, Tuesday, Thursday & Friday 9am to 4pm & Wednesday 9am to 12pm. SSA is CLOSED Saturday and Sunday. Do NOT travel to your employer until you have applied for your social security number.

Arrangements for mail delivery are your responsibility. No mail can be sent to you at the lodge's address. You should make arrangements for a personal post office box either before or upon their arrival at the lodge. This policy will be strictly enforced.

Since phone card prices can vary considerably in the U.S. you should consider purchasing phone cards in their home countries which can be used within the U.S. for international calls.

Currency exchange and check-cashing facilities are not available at the lodge. The nearest location for these facilities Glennallen. It is highly advisable for you to establish a banking account prior to arrival at the lodge either in Anchorage in order to have your paychecks automatically deposited. Employee manual will be provided between being hired and arrival in US.

COMMUNITY AMENITIES

Walking Distance from Housing:

Food Market, Post Office, Restaurants

In Town, Requires Transportation:

Shopping Mall, Bank, Fitness Center, Internet Cafe, Public Library